



## Behaviour Management Strategies and Procedures

The Beaulieu Park School has a wide range of graduated consequences for use when students fail to meet the School's behavioural expectations. The consequences grid shows the range of consequences used for different types of transgressions. In deciding what is an appropriate consequence for a particular behaviour incident, the individual circumstances and the student's background and previous record will be taken into consideration. The consequence(s) will fall within those indicated in the grid, but not all will necessarily be used on each occasion. The grid is designed to be used as a guide to give an indication of what might be an appropriate response to a particular infringement of the Secondary Behaviour Policy.

Action	Strategy
<p><b>Pre-emption</b></p>	<p>All teachers should pre-empt any off-task behaviour in lessons, so that all students are on task for every task in every lesson. Teachers must insist on one voice in the classroom for instructions, explanations and discussions, and silence for reading, writing and practice. If a student becomes distracted or disengaged, teachers use these simple, pre-emptive reminders:</p> <p><b>Silent non-verbal:</b> hand signal, eye contact, facial expression, shake head, sharp pause</p> <p><b>Unnamed:</b> <i>'We're tracking. Just waiting for 100%. We need one person ... and 100%.'</i> The student has now had two opportunities to correct their behaviour without any public attention.</p> <p><b>Named:</b> <i>'David, we listen so we can learn. Thank you.'</i></p>

<p><b>Classroom Learning Point</b></p>	<p>A Classroom Learning Point is given as a corrective reminder if a student makes a bad choice, breaks a school rule, or for e.g.:</p> <ul style="list-style-type: none"> <li>Disrupting or interrupting others in lessons</li> <li>Misbehaving in corridors</li> <li>Persistently not tracking, not SLANT-ing or not concentrating</li> <li>Incorrect uniform or equipment in lessons</li> <li>Reacting badly to a Classroom Learning Point or instruction    Inappropriate language</li> </ul>
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	<p><b>All Classroom Learning Points should be recorded on SIMS and promptly. At 3.30 on a M, T, T and at 2.30 on a W, F, the office will collate those students gaining 2 Classroom Learning Points in one lesson for the HoH to collect that evening. They will also message home to notify parents / carers that a 30 minute detention will be taking place that evening for students in Year 7 and Year 8 only.</b></p> <p><b>The office will also collate those that have received 1 Classroom Learning Point. A same day, 15 minute detention will be sat in this instance. The school will notify parents of this for students in Year 7 and Year 8 only.</b></p>
<p><b>Warning outside / time out of the classroom</b></p>	<p>If a student appears agitated or 'out of sorts', starting the lesson with a poor attitude, ask the student to leave the room so that you can talk to him/her privately. Remain calm. Explain the options to the student and the consequences of his/her continued poor behaviour. Invite them back in for a fresh start. This should only ever be for a brief period (5 minutes max.). Only one student at a time should ever be asked to stand outside the classroom.</p>
<p><b>Change of seat</b></p>	<p>Move the student away from students with whom s/he is misbehaving or is distracting.</p>

<p><b>Same day 30 minute Detention*</b></p>	<p>A same day 30 minute detention, supervised by the Head of House in the hall is given for 2 Classroom Learning Points in a lesson, or for e.g.:</p> <p>No / inadequate Homework*</p> <p>Note-passing in class</p> <p>Debating over the handing over of confiscated items    Eating/drinking prohibited food or chewing gum</p> <p><b>All detentions should be recorded on SIMS</b></p> <p><b>All Classroom Learning Points should be recorded on SIMS and promptly. At 3.30 on a M, T &amp; T and at 2.30 on a W &amp; F the office will collate those students gaining 2 Classroom Learning Points for the HoH to collect that evening. They will also message home to notify parents / carers that a 30 minute detention will be taking place that evening.</b></p> <p>The Head of House will collect detainees from their PM registration period.</p> <p><b>Missing any detention results in a Principal's detention. If this is combined with defiance of the Head of House or other member of staff, an absolute minimum of a 2 day Inclusion will result.</b></p>
<p><b>Same day 15 minute Detention*</b></p>	<p>As above but for 1 Classroom Learning Point in a day. Parents / carers are only notified of a 15 minute detention for students in Year 7 and Year 8.</p>
<p><b>Late Detention</b></p>	<p>If a child is late to school they make up double those minutes at the end of the day to a maximum of 30 minutes. E.g. a child is 12 minutes late to school so they make up 24 minutes.</p> <p>Late detentions are similarly issued for lateness to lessons.</p> <p>The school will use discretion when there are adverse weather conditions, road closures etc.</p> <p>Children that are persistently late will be monitored and managed in a different way.</p>

<p><b>60 Minute Homework Detention</b></p>	<p>Completed on a Friday and for two or more inadequate or incomplete homework tasks in a week.</p> <p>Parents / carers will be informed of this detention at least the evening before it takes place.</p> <p>A different day may be chosen for this detention at e.g. the end of term where the term is finishing mid-week or the school is finishing early on a particular day.</p>
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<p><b>On Call</b></p>	<p>For a serious breach of the Student Code of Conduct or a 3<sup>rd</sup> Classroom Learning Point in a lesson, a reliable student should be sent to the school office who will alert the member of SLT on duty. That member of staff will attend, remove the student and issue an appropriate consequence commensurate with the level of transgression. It is highly likely that the student will remain isolated for the rest of that day at least.</p> <p><b>Details of this event must be recorded on SIMS</b></p>
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<p><b>SIMS behaviour entry</b></p>	<p>For recording concerns that need to be logged, without necessarily requiring action.</p>
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<p><b>Phone call letter home/ home/email home</b></p>	<p>Contact numbers/addresses can be obtained on SIMS.</p>
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<p><b>Inclusion at lunchtime / lunchtime detention</b></p>	<p>A student who persistently fails to go to lunch in the dining hall or causes difficulty at lunchtimes will be given a lunchtime detention. Students that regularly behave unreliably at lunchtime will have their lunch supervised regularly.</p>
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<p><b>Teacher/Support Staff Detention*</b></p>	<p>Detentions can be set for break times, lunchtimes or 30 minutes after school for any student who fails to comply with the Secondary Behaviour Policy. The detention normally takes place the same day and <b>the school office must be informed for Year 7 and Year 8 students.</b></p> <p><b>The staff member should record the detention on SIMS</b></p> <p>At The Beaulieu Park School we do not set whole class detentions as it is rarely the case that every student has broken expectations.</p> <p><b>Missing any detention results in a Principal's detention</b></p>
<p><b>Principal's detention*</b></p>	<p>A Principal's detention is for 90 minutes on a Friday*. Students in the Principal's detention are collected from their lesson. They start working in the computer room.</p> <p>Students will be given an appropriate refreshment break.</p> <p><b>All detentions should be recorded on SIMS</b></p> <p>Any member of SLT may be designated to supervise the Principal's detention.</p> <p><b>Parents / carers must be informed of a Principal's detention and the reason/s why it has been set by the relevant HoH or SLT by 6pm on a Thursday evening and by phone call.</b></p> <p><b>Missing a Principal's detention will result in an Inclusion and potentially a Fixed Term Exclusion. Which consequence and for how long will depend on the record of that student.</b></p>
	<p>*At the end of the Autumn and Summer term, if the school is finishing part way through the week, or has an early closure arranged, a different day may be selected to hold the detention. In this event, parents / carers must be informed of a Principal's detention and the reason/s why it has been set by the relevant HoH or SLT by 6pm on the preceding evening and by phone call.</p>
<p><b>Multiple Principal's detentions</b></p>	<p>The school considers more than 2 Principal's detentions in a single half term to be unacceptable. A student will not sit three Principal's detentions in a single half term (the school reserves the right to make an exception to this). A student eligible to receive a third Principal's detention in a single half term, will instead be placed in inclusion for a day 8am-4.45pm.</p>

<b>Saturday Detention</b>	<p>Saturday detentions are held at the discretion of the Principal. 9am-12pm.</p> <p>Saturday detentions are not used routinely, but exist as a potential alternative to serious formal sanctions.</p>
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<b>Confiscation of banned items</b>	<p>Banned items (see banned items list) should be confiscated, and if small enough be put in an envelope which is clearly labelled with the name and form of the student, description of the item and date of confiscation and then passed to the Head of House (in the case of non-uniform clothing, jewellery or non-valuable item) or to the Head of Secondary School (in the case of mobile phones). Valuable items should be locked in the school safe. <u>Parents/carers</u> need to contact the Head of Secondary School/HoH concerned to arrange a time for the item to be returned.</p>
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<b>Move to the back of the queue</b>	<p>If a student jumps the lunch queue he/she should be quietly asked to move to the back of the queue.</p>
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<b>Attendance &amp; Punctuality report</b>	<p>This is used in cases where there are concerns regarding truancy or erratic attendance to lessons, to enable the form tutor/HoH/Head of Secondary School to monitor attendance</p> <p>The HoH makes the decision for a student to be placed on attendance report and on its duration.</p>
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<b>Behaviour Report</b>	<p>If a student's behaviour is causing concern across the curriculum, the HoH or Head of Secondary School might place the student on a behaviour report. This might have standard, predetermined targets or personalised targets for the particular student. These reports are daily reports, monitored by the tutor or HoH.</p> <p>A student may be placed on Behaviour Report directly to the Principal.</p>
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<b>Meeting with parents/carers</b>	Any member of staff may arrange a meeting with a parent/carer if a student's behaviour is causing concern and the/she is not responding to strategies put in place to support them. The member of staff must complete a record of the meeting which should be passed to the HoH to go on the student's file.
<b>Community Service</b>	This might be arranged in order that the consequence fits the behaviour e.g. cleaning tables if caught writing graffiti, repairing a display if found to have been defacing one, picking up litter if caught dropping it.

<b>Withdrawal of privileges</b>	This could include attendance on trips, access to the dining hall at break, use of the internet, representing the school at an event or fixture or being a House or form rep.
<b>BSP</b>	A student is placed on a Behaviour Support Plan (BSP) if his/her behaviour is a serious cause for concern across the curriculum. Often this step is taken following an exclusion from school. The parent/carer and student are involved in the setting up of a BSP, along with the Head of Secondary School.
<b>PSP</b>	A student is placed on a Pastoral Support Plan (PSP) if he/she is at serious risk of permanent exclusion. The Head of House, parent/carer and the Head of Secondary School are involved in setting up a PSP.

<p><b>Inclusion</b></p>	<p>Inclusion is from 8.00am-4.45pm and for at least 1 day. The amount of days spent in Inclusion is at the Principals' discretion. Inclusions are used for serious breaches of the School's behaviour expectations. A student may be 'Included' rather than be given a fixed term exclusion depending on the nature of the misdemeanour and the student's prior behaviour record. The Head of Secondary School and the Principal are the only members of staff who can take the decision to apply this consequence. Staff are informed of an Inclusion by the Head of Secondary School.</p> <p>Students in Inclusion must bring a packed lunch.</p>
<p><b>Inclusion at another school</b></p>	<p>Arrangements with neighbouring schools may be made for a student to spend a number of days working in isolation at another local school. Such a consequence may be used as an alternative to a fixed term exclusion.</p> <p>In such an instance the arrangements will be agreed with the other school so that all details can be understood.</p> <p>Beaulieu will reciprocate such an arrangement.</p>
<p><b>Fixed Term Exclusion</b></p>	<p>For serious breaches of the school's behaviour expectations, fixed term exclusion may be used. The Principal (or Head of Secondary School in his absence) is the only member of staff who takes the decision to exclude a student from school. Fixed term exclusions are usually for between one or five school days and always followed by a single day in Inclusion (part of the reintegration process). Additionally, following a fixed term exclusion, the student will attend a reintegration meeting with a parent/carer and a readmission contract will be signed before he/she returns to lessons. Staff are informed of a fixed term exclusion by the Head of Secondary School.</p> <p>For a very serious breach of the school's behaviour expectations, to avoid a Permanent Exclusion, the school may choose a combination of Fixed term and Inclusions, with a series of Inclusion days following the Fixed term Exclusion.</p>

<b>Governors' Disciplinary Committee (GDC) meeting</b>	If a student has been excluded for 15 days or more in a term, a meeting of the Governors' Discipline Committee will be convened to consider the student's behaviour. The student and their parent/carer are invited to attend. The Principal may call a meeting of the GDC for an exclusion of less than 15 days if it is felt that the involvement of the governors could be beneficial to the student.
<b>Permanent Exclusion</b>	A permanent exclusion is effectively an expulsion from school. It is used only for the most serious of offences or when all other strategies have been exhausted. The Principal will inform staff at staff briefing after recommendation to the governors to permanently exclude. For further information on criteria and procedures, refer to the BPS Exclusions Policy.
<b>External agencies</b>	The School works with a range of external agencies to support students whose behaviour is a cause for concern.

**\*Detentions**

**In the case of longer detentions, more than 30 minutes, we do as a school notify parents as we consider this to be reasonable.**

**We have a cut off of the evening before a Principal's (and homework) detention to notify parents / carers so that any pre-arranged plans can be altered.**

**We notify the parents of Year 7 and Year 8 students of all after school detentions, even short 15 minute ones. From Year 9, only detentions that are longer than 30 minutes are communicated.**

**In all detentions longer than 15 minutes, students will be spoken to calmly in a detention about the reason for their visit. Whilst they work in silence, they complete school / homework. They do not write lines or complete pointless tasks. Detentions are a forum to explore the reasons as to why the detention was given, and to try to find solutions to avoid another one.**

*"Schools don't have to give parents notice of after-school detentions or tell them why a detention has been given."*

<https://www.gov.uk/school-discipline-exclusions>

*"Detention is a commonly used punishment in secondary schools. **Teachers can issue a detention to any pupil under the age of 18, and parents don't have to consent.**"*

*Out-of-school detentions can be given on any school day, at weekends (except the weekend immediately before or after a school holiday) and on INSET days. Teachers don't have to notify parents if they're keeping a child in detention, but they usually will for long detentions or those at weekends. They might not if they're keeping a child after school for a short period, after which they can still get home safely.*

*It's up to you to make sure your child can get home after a detention, even if it's inconvenient for you (e.g. if they miss the school bus).*

*Teachers can impose breaktime or lunchtime detentions as they see fit, but must allow students time to eat and use the toilet." <https://www.theschoolrun.com/secondary-school-discipline>*