



THE
Beaulieu Park
SCHOOL

CAREERS EDUCATION INFORMATION AND GUIDANCE POLICY

Committee Responsible	LGB
Lead Staff Member	Monica Watkins
Approved by	LGB
Date Approved	Autumn 2020
Review Date	Autumn 2022

THE BEAULIEU PARK SCHOOL – CAREERS EDUCATION INFORMATION & GUIDANCE POLICY



At The Beaulieu Park School our aim is to equip every student with the knowledge, drive and character necessary for success at University and beyond.* We use the Gatsby Benchmarks as a guide to plan our Careers Education Information and Guidance (CEIAG) programme and infiltrate our provision through every element of student life. Our aim is to ensure every student, regardless of their background or ability, are afforded an outstanding education in careers to ensure they are well informed to make choices that are right for them.

Context and Rationale

Section 42A of the Education Act 1997 requires Governing Bodies to ensure that all registered students at the school are provided with independent careers guidance from Year 8 (12-13 year olds) to Year 13 (17-18 year olds).

The Governing Body must ensure that the independent careers guidance provided:

- is presented in an impartial manner, showing no bias or favouritism towards a particular institution, education or work option
- includes information on the range of education or training options, including apprenticeships and technical education routes
- is guidance that the person giving it considers will promote the best interests of the pupils to whom it is given

At The Beaulieu Park School, we begin our careers provision in year 7 (see figure 1). We believe that exposition to industry professionals and dialogue around skill sets and career choices from the beginning of a child's secondary educational journey are crucial in ensuring the right choices are made by each student as and when they reach key points in their educational journey. We use current local and national Labour Market Information to help inform the choices we make around our CEIAG provision and ensure our students are privy to its use prior to choosing their options at KS3 and KS4. Our vision is to provide students with a wealth of careers knowledge and experiences to prepare them for life after The Beaulieu Park School and to enable them to make the best possible choices for themselves. Our careers education and guidance supports our vision for life-long learning and will help students to be open minded and to all possibilities whatever their background. All students should feel that they can achieve their goal and be encouraged to have the very highest aspirations.

Objective

The school endeavours to follow:

- Careers Guidance and Access for Education and Training Providers (Department of Education, October 2018)
- Careers Strategy: Making the most of Everyone's Skills and Talents (Department of Education, December 2017)
- Good Career Guidance - The Gatsby Benchmarks (The Gatsby Charitable Foundation 2014)

Staffing and Resources

All staff contribute to CEIAG in all capacities. This includes tutors and Life Skills and Citizenship teachers as well as support staff. Heads of Department, Heads of House and other teaching staff will also plan, monitor and evaluate the elements of careers education that are delivered in their lessons and will ensure that CEIAG is embedded within their curriculum where appropriate.

Heads of Department play a key role in liaising with the Careers Leader and Heads of House to ensure industry professionals (directly correlating to current Labour Market Information) are introduced to all year groups, as per '*Benchmark 5: Encounters with employers and employees*' (The Gatsby Charitable Foundation 2014). Heads of Department also detail their delivery of CEIAG within curriculum time using the 'CEIAG Intent, Implementation, Impact HOD proforma' (Appendix 2)

Partnerships

The school will work with a range of providers to deliver the CEIAG programme. This includes the Careers Service, colleges and universities, Team London, business partners and volunteers who work with us to provide events and activities such as Work Experience and Professional Interview Day.* We involve parents, staff and Governors at all opportunities and welcome their support.

*Many of these partnerships will be forged as our students reach the appropriate point in their school journey and as the Careers Leader continues to work alongside The Careers and Enterprise Company's School Enterprise Advisor.

Monitoring and Analysis

CEIAG provision is monitored and reviewed through surveys and questionnaires to students, parents/carers, teachers, SLT, governors and:

- The Careers and Enterprise Company, Compass online self-evaluation tool against the 8 Gatsby benchmarks

We are also currently working towards achieving the DfE recommended 'Quality in Careers standard' for recognition of our CEIAG provision.

Baker Clause Policy Statement Careers Guidance (Pathways and Enrichment) at The Beaulieu Park School

At The Beaulieu Park School, we use the Gatsby Benchmarks as a guide to plan our Careers Education Information and Guidance programme. As part of our commitment to informing our students of the

full range of learning and training pathways on offer to them, we are very happy to consider requests from training, apprenticeship and vocational education providers to speak to students.

At The Beaulieu Park School, we also proactively seek to build relationships with such partners as we plan to ensure that providers have multiple opportunities to speak to students and their parents across Years 7-13 (a year earlier than national guidance), to offer information on vocational, technical and apprenticeship qualifications and pathways. We ensure that staff involved in personal guidance and pastoral support are up to date in their knowledge of these post 16 and post 18 pathways, through a programme of Continuing Professional Development.

Opportunities for providers to speak with students may include school assemblies, employer and provider engagement events or opportunities to speak with students and parents on a one-to-one basis providing key information for our KS3 cohort and supporting GCSE, post 16 or post 18 option choices.

Our Careers Education Information and Guidance programme is monitored for quality and impact by the Academy's Senior Leadership and Governance Teams and monitoring of access to and opportunities to engage with, technical, vocational and training providers will form part of this process.

In the first instance, requests by providers should be sent to the Academy's Career Leader with a minimum of 6 weeks' lead time. All requests will be considered on the basis of; staffing availability to support the activity, clashes with other planned activity, trips or visits to the school, interruption to preparation for examinations and rooming and space availability to host the activity.

For questions on this or further details of The Beaulieu Park School's Careers Education programme, please contact The Careers Leader Monica Watkins on mwatkins@beaulieuparkschool.com.

This Policy will be reviewed annually.

